

# CLARENCEVILLE SCHOOL DISTRICT



## SUPERINTENDENT OF SCHOOLS JOB POSTING

The Board of Education of the Clarenceville School District is conducting a search for its next superintendent. It is expected that the superintendent position will be selected prior to July 1, 2024.

### COMMUNITY PROFILE

The Clarenceville School District is located in the metropolitan Detroit suburbs, serving students in Livonia, Farmington and Redford and also surrounding communities through schools of choice. It is centrally located within a half hour of Downtown Detroit, Metro Airport, Ann Arbor and an hour from Lansing. It is located in a desirable community and is known for its welcoming feel due to its small size. Clarenceville is affiliated with the Oakland ISD and is a place where everyone knows everyone else, and people are proud of its identity.

### DISTRICT PROFILE

- 1,700 students
- 125 professional staff; 50 support staff
- One high school; one middle school; two elementary schools
- \$25 million general fund budget
- Fund Balance \$8 million (over 30%)
- No bonded debt; 4.2 mill annual sinking fund
- Approximately 50% of the student population attend under Schools of Choice policy

### POINTS OF PRIDE

- Historic District with a strong sense of community
- Right sized, small district with a personalized education program
- History of fiscal responsibility
- Multiple partnerships to offer a wide range of programming for a small community, such as:
  - Dual enrollment with local colleges
  - Early College Program
  - Technical skills Campus
  - Advanced placement courses
  - Grade level teams at the elementary, middle school and high school levels

- Co-curricular and Extra Curricular opportunities
  - Athletics at all levels
  - Business Professionals of America
  - Band, Choir and Theatre programs at all levels
  - Student leadership organizations
- Strong curriculum taught by highly qualified teachers
- A variety of programs and curriculum to support the social and emotional needs of students
- Support for teachers through instructional/support coaches
- An Engagement coordinator and a Wellness Coordinator
- GSRP preschool program
- Latch-key; 3-5-year-old preschool; child care
- Summer day camp opportunities
- Safety components
  - School Resource Officer
  - Secured entrances
  - Cameras
- Unique and innovated programs
- An active Education Foundation
- Collaborative and supportive Board of Education who set high expectations

## SELECTION CRITERIA

- Michigan Administrative Certificate, or equivalent
- Minimum of a Master's Degree; hours or degrees above a Master's desired
- Minimum of five years of successful leadership experience; teaching experience preferred; central office leadership desired

## QUALITIES SOUGHT FOR A CANDIDATE

- Exemplifies the highest level of personal and professional ethics, personal integrity and trust
- Understands the values of the community and will immerse themselves into the community and will be visible in schools
- Knows how to support students and their social-emotional needs
- A visionary leader with the ability to engage all stakeholders in the pursuit of a clear vision for the district that focuses on student achievement, communication and use of district resources
- Demonstrates leadership, knowledge and experience that:
  - reflects a record of success in positions of increasing responsibility; however non-traditional candidates with proper credentials and background may be considered
  - includes effective curriculum, instruction, professional development efforts
  - includes assessment, and best practices to improve teaching and student achievement
- A love for educating students and the mission of public schools
- Builds trust through transparency with clear, concise and consistent communication
- Values all school employees, listens to their concerns, and encourages growth through professional development
- An approachable school leader who treats everyone with respect and dignity and who is open to ideas and suggestions from a variety of sources within the school community

- Commitment to a philosophy of continuous improvement through collaboration and evidence-based practices
- Strong knowledge of K-12 curriculum
- Holds high expectations for staff and can hold people accountable by supporting staff through professional development and evaluation
- Demonstrates knowledge of and experience in public school finance and fiscal management issues
- Has skills to properly market the school district
- Demonstrates knowledge of facility maintenance and operations, including support services, facility management and improvements, and facility financing opportunities
- Demonstrates success in human resource management, including conducting negotiations with collective bargaining units, contract administration and employment practices
- Is mission-driven, action-oriented, and decisive
- Passion for academics, athletics and other extracurriculars (arts, music, robotics, etc.)
- Skilled at problem-solving and conflict resolution
- Is able to work collaboratively and productively with the Board of Education, staff and community

## **SALARY AND CONTRACT INFORMATION**

The Board will offer a regionally competitive, comprehensive, multi-year contract with a salary commensurate with experience.

## **APPLICATION PROCEDURE**

- Interested candidates should complete and submit the Michigan Leadership Institute on-line application found at [www.mileader.org](http://www.mileader.org) or <http://www.applitrack.com/mileader/onlineapp>
- Completed on-line applications must be submitted no later than 4:00 PM on Wednesday, May 15th, 2024
- No “hard copy”, fax or email copies accepted. All materials will be treated confidentially through the screening process **only upon written request of the candidate**
- All questions regarding the search should be submitted to Randy Liepa, MLI Consultant, 734-634-4474, [liepar246@gmail.com](mailto:liepar246@gmail.com)

**APPLICANTS ARE ADVISED NOT TO MAKE DIRECT CONTACT WITH ANY MEMBER OF THE BOARD OF EDUCATION**

## **SEARCH TIMELINE**

- Application deadline is 4:00 PM on Wednesday, May 15<sup>th</sup> 2024
- Selection of candidates for first interviews – Monday, May 20<sup>th</sup>, 2024
- First round interviews – Week of June 3<sup>rd</sup>, 2024
- Final interviews – Week of June 10<sup>th</sup>, 2024
- Visit to district to meet Clarenceville stakeholders – TBD
- Final Selection – to be completed by mid-June, 2024
- Start date – July 1<sup>st</sup>, 2024 or after as agreed upon

## **BOARD OF EDUCATION**

Dennis Myers, President

Cindy Immonen, Vice-President

Jeffrey Bunker – Secretary

Pamela Shourd – Treasurer

Patrick Marietti, Trustee

Andrea Watt, Trustee

Kimberly Arnett, Trustee

*The superintendent search will be conducted with due regard to the Michigan Open Meetings Act (Public Act 267 of 1976) requirement of open meetings for all public body deliberations, decisions, and interviews.*

**THE CLARENCEVILLE SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER**